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**PROCUREMENT OF PUBLIC CAR CLUB SCHEME FOR CARDIFF:  
INFORMATION REPORT**

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**Purpose of the Report**

1. To provide the Committee with an opportunity to note the Cabinet paper titled 'Procurement of Public Car Club Scheme for Cardiff' in advance of it being presented at the Cabinet meeting in October 2021.

**Reason for the Cabinet Report**

2. The Cabinet report titled 'Procurement of Public Car Club Scheme for Cardiff', is being presented at Cabinet in October 2021 to:
  - Enable Cabinet Members to consider the role of Car Clubs in achieving the city's Transport Vision and to set out the policy context for supporting the growth of the car club sector in Cardiff. As a form of shared mobility, car clubs may contribute to a number of corporate goals.
  - Seek Cabinet approval to delegate decisions on the procurement of a provider for a car club scheme in Cardiff and also outlines the proposed approach to procuring a new scheme for the city.

**Background**

3. The draft report to Cabinet entitled '*Procurement of Public Car Club Scheme for Cardiff*' is attached at **Appendix A**.
4. As the report states, increasing the use of sustainable modes of travel is central to the Council's transport strategy, as set out in the Transport White Paper (2020). Recognising the role that cars will continue to play in our transport system, the White Paper highlighted the importance of making those journeys which do need

to be made by car as efficient and sustainable as possible. It committed to supporting the move towards cleaner vehicles by working with car club operators to expand car club provision across the city, as one element in the strategic approach to reducing congestion, improving air quality and tackling climate change which is outlined in the White Paper.

5. Car Clubs are a well-established model which provide club members with short-term access to a car without the need for owning a private vehicle.
6. The Cabinet report highlights the benefits of a car club scheme including financial savings for individual and corporate members, as well as social and environmental, the latter of which links in with the One Planet Cardiff Strategy in improving air quality, reducing transport related emissions and the expansion of electric vehicles.
7. Cardiff's existing car club launched in Cardiff in December 2010, offering a short-term, 'pay as you go' flexible car hire. The scheme was originally operated by City Car Club, which was later acquired by Enterprise Car Club in April 2015. According to the Cabinet report, the term of the original contract has now expired and hence the requirement to go out to tender.
8. The Cabinet report proposes an expansion of this scheme including making it available to the public and serving communities across the city, therefore increasing the number of vehicles available and the utilisation of the scheme. Further growth and expansion of the car club offering in Cardiff is suggested, in order to ensure that it represents an attractive and viable alternative to private car ownership for members and potential customers. According to the report this will be part of a phased approach that is still being explored, which could include the introduction of electric vehicles and potentially the provision of a pool/fleet car. This does not form part of the core contract set out at this time and the report makes it clear that such options must be fully costed and understood prior to entering into any additional commitments.

### **Proposed Recommendations to Cabinet**

9. The report to Cabinet will recommend to:

10. Delegate authority to the Director of Planning, Transport & Environment in consultation with the Cabinet Member Strategic Planning and Transport, Cabinet Member Finance, Modernisation & Performance, s.151 Officer and Director Governance and Legal Services to determine all aspects of the procurement process for a public Car Club Scheme for Cardiff (including approving the evaluation criteria to be used, and authorising the award of the contracts) and all ancillary matters pertaining to the procurement and proposals above.

11. Note the objectives set out in paragraphs 12 and 13 of this report.

12. The report also provides the explanation for these recommendations as:

- To enable the procurement of a car club for Cardiff, to meet corporate objectives as set out in the Transport White Paper and One Planet Cardiff.

## **Way Forward**

13. Members are asked to note the content of this information report and decide if any further scrutiny is required on the matter.

## **Legal Implications**

14. The Scrutiny Committee is empowered to enquire, consider, review and recommend but not to make policy decisions. As the recommendations in this report are to consider and review matters, there are no direct legal implications. However, legal implications may arise if and when the matters under review are implemented with or without any modifications. Any report with recommendations for decision that goes to Cabinet/Council will set out any legal implications arising from those recommendations. All decisions taken by or on behalf of the Council must (a) be within the legal powers of the Council; (b) comply with any procedural requirement imposed by law; (c) be within the powers of the body or person exercising powers on behalf of the Council; (d) be undertaken in accordance with the procedural requirements imposed by the Council e.g. Scrutiny Procedure Rules; (e) be fully and properly informed; (f) be properly motivated; (g) be taken having regard to the Council's fiduciary duty to its taxpayers; and (h) be reasonable and proper in all the circumstances.

## **Financial Implications**

15. The Scrutiny Committee is empowered to enquire, consider, review and recommend but not to make policy decisions. As the recommendations in this report are to consider and review matters, there are no direct financial implications at this stage in relation to any of the work programme. However, financial implications may arise if and when the matters under review are implemented with or without any modifications. Any report with recommendations for decision that goes to Cabinet/Council will set out any financial implications arising from those recommendations.

## **RECOMMENDATION**

The Committee is recommended to:

- i) Consider and note the information in this report and its appendices;
- ii) Decide the way forward for any future scrutiny.

**DAVINA FIORE**

**Director of Governance & Legal Services**

**29 September 2019**